



TCS Board of Directors Meeting Minutes April 24, 2017

Present: G. White, J. Harbal, D. Munn, L. Graham, L. Huffman, S. Johnston, J. Jones

Absent: L. Kujawski, T. Strayer, B. Velasquez

Administration: S. Gibson, M. Bartley

Presentation by Mike Bartley – Director of Development

Discussion held regarding the database, continuing problems with updates to donor information, and the need for a Plan to correct the problems.

Meeting was opened in Prayer by G. White

I. Motion to Accept Stated Agenda – J. Jones; 2nd by D. Munn

II. Motion to Accept Minutes from March Board Meeting – S. Johnston; 2nd by J. Jones

III. Oral Reports:

a. Teacher Liaison – L. Huffman

Discussion held regarding the LS Art Facilitator being a full time position if possible

b. Facilities – No Report due to absence of T. Strayer

c. Spiritual Affairs – G. White

Discussion held regarding direction and trajectory for the Committee, including the appropriate individual to Chair the Committee – decision to table the discussion until after the Strategic Planning Retreat

d. Strategic Planning – D. Munn

- Discussion held regarding the last Strategic Planning meeting, with Ben Snyder and Shawn Rames in attendance

- Committee is collecting and summarizing SWOT analysis from Committee Members, other Board Committees, and the Administration

- Discussion held regarding the results from the Parent Survey & Teacher/Staff Surveys, which should be available for the Retreat

- Kim Gibson is putting together different profiles of TC Families

- David Munn & Stephanie Johnston finalizing the Agenda for the Retreat

IV. Written Reports:

a. Superintendent – S. Gibson

- Discussion held regarding Parent Surveys – 82 responses received to date – Academic support, Spiritual support, and Academic & Spiritual Growth receiving “satisfied” or “highly satisfied” marks - the tuition increase is causing some stress amongst the parents, as reflected in several comments

- Best Christian Workplace survey is completed & awaiting results

- Joy McWhinnie offered and has accepted the position of LS Principal

- TC has received over 40 applications for the Marketing Position – Scott Gibson is pairing the number to approximately 15 before the next stage in the process

- Letter written by Karen Hiedebrink regarding the importance of the Library Commons was presented to the Board and discussed, including the possibility of hiring another teacher for the Wings Program
- To date, TC has identified only 2 students who might qualify for the Jon Peterson Scholarship, but discussion held regarding having the support structure in place for the future
- Discussion held regarding the National Honors Society and families that were disappointed that their child was not selected – the application process and potential revisions to the timing of the applications were discussed

b. Education – L. Huffman

- Discussion held regarding Darren Walker working closely with the MS & HS teachers on the books that are part of the curriculum for next school year
- Discussion held regarding the continuing difficulty with filtering of questionable materials in books and curriculum

c. Finance – D. Munn

- Discussion held regarding current budget, possible surplus, and use of surplus funds
- Discussion held regarding expenditure of approximately \$45,000 on recommendation from Finance Committee for various facilities projects – **Motion to Approve – J. Harbal; 2nd by J. Jones – unanimous vote of approval**

V. New Business:

a. ACTION ITEM – Strategic Planning Retreat scheduled for June 2-3

VI. Old Business:

a. Board Profile Committee – J. Harbal

- Discussion held regarding possible additional members of the Committee
- Discussion held regarding submission of 1-2 names of potential Committee and Board Members to J. Harbal ASAP – discussion held regarding the possibility of reaching out to various pastors for names of individuals who might be a good fit
- Discussion held regarding the coordination with the TCS Foundation, with the possibility of the Boards “feeding into” each other
- More information and in-depth discussion to occur at the next Board Meeting

b. Board Succession – G. White

Discussion held regarding G. White’s decision to not seek a 2nd Term on the Board and to not continue as Board President for the next school year – new slate of officers will need to be discussed at the next Executive Committee meeting and presented at the next Board Meeting

VII. EXECUTIVE SESSION – No Minutes

VIII. Adjournment

**Respectfully Submitted,
Garrick White**