



Toledo Christian Schools  
Board of Directors Meeting Minutes  
September 26, 2016

Present: G. White, J. Harbal, D. Munn, L. Kujawski, B. Velasquez, T. Strayer, S. Johnston, L. Huffman,  
J. Jones

Staff Present: S. Gibson

Meeting opened with prayer and devotions by J. Harbal on living above mediocrity.

- I. Motion to approve agenda by T. Strayer; second by S. Johnston
- II. Motion to approve minutes from Aug. 22, 2016, by J. Harbal; second by T. Strayer
- III. **Written Reports**
  - A) Finance Committee: D. Munn reviewed financial report and introduced Strategic Enrollment Plan as a way to increase capacity
    - 1) To focus on 7-9 churches TCS currently has relationship with to approach pursuant to identifying possible scholarship candidates
      - a) J. Jones suggested approaching smaller similar churches as a unit
      - b) J. Harbal suggested inviting youth pastors to TCS to sell the benefits of the school.
    - 2) Committee given encouragement to develop a plan of action
  - B) Superintendent Report:
    - 1) S. Gibson reviewed Vision 2020 for newer board members
    - 2) Core Team Goals for 2016-17 reviewed
    - 3) Lower school principal and Academic Director positions for 2017-18 discussed
      - a) Positions will be posted inside and outside of the school
  - C) Education Committee: L. Huffman presented an overview of the meeting reporting on professional development, teacher orientation, and curriculum update
    - 1) Department heads to begin reviewing Omnibus
- IV. **Oral Reports**
  - A) Facilities Committee
    - 1) T. Strayer to participate in facilities committee
    - 2) Continued discussion regarding succession planning
  - B) Spiritual Affairs Committee: L. Kujawski provided overview of meeting
    - 1) New Student Chaplain position over class chaplains
    - 2) D. Westmeyer expressed interest in volunteer to produce newsletter on Spiritual events and interests of the school and keeping parents apprised of prayer needs
    - 3) S. Gioiella addressed concerns regarding follow up with families on church attendance and other covenant concerns which committee will discuss next meeting
- V. **New Business**
  - A) Board Retreat proposed by G. White for short term and long term vision & goals
  - B) Potential new board members to be interviewed

- 1) L. Huffman and J. Jones to interview L. Graham
- 2) J. Harbal and S. Johnston to interview K. Woodward
- C) Executive Committee meetings to be moved to a full week prior to BOD meetings
- D) Board members to participate in Committees
  - 1) T. Strayer to participate in facilities committee
  - 2) L. Huffman to continue on Education committee
  - 3) J. Jones and S. Johnston to join Finance committee
  - 4) S. Johnston to participate in marketing

**VI. Old Business**

- A) Statement of faith as revised in 2016-17 handbook to remain as stated
- B) Teacher liaison position: L. Huffman to be liaison for teachers to the board
- C) Three Sixteen LLC: pursuing counsel for bankruptcy; no bankruptcy petition received to date
- D) Concealed Carry discussion postponed as it won't be installed in 2016-17 school year

**VII. Executive Session**

- A) Discussed review of S. Gibson's goals and objectives for 2016-17
  - 1) G. White, J. Harbal and D. Munn to participate in S. Gibson's review

Motion to adjourn by D. Munn; second by J. Harbal

Submitted by L. Kujawski