



Toledo Christian Schools
TCS Board of Directors Meeting Minutes
January 23, 2017

Present: G. White, J. Harbal, D. Munn, L. Kujawski, L. Graham, L. Huffman, J. Jones, B. Velasquez,
T. Strayer, S. Johnston

Administration Present: S. Gibson

Faculty Present: David Westmeyer-Spiritual Life Director

- I. Pastor Dave Westmeyer presentation: Responsibilities, vision for future.
- II. Devotions – J. Jones: Encouraged board to view everything through a Kingdom lens (Gen1:28)
- III. Consideration of Stated Agenda-Motion to approve, L. Kujawski; 2nd B. Velasquez; Motion passed.
- IV. Acceptance of Minutes of Previous Meeting (November 2016) – Motion to approved, J. Jones; 2nd J. Harbal; Motion passed.
- V. Oral Reports
 1. Facilities Committee – T. Strayer to meet with S. Gibson to develop a master plan for facility goals.
 2. Spiritual Affairs Committee – L. Kujawski reviewed committee suggestions for accountability regarding church attendance:
 - Weekly journal entry answering a routine question re: SS, sermon
 - Yearly, submit church home and pastor reference; form letter to pastor
 - Periodically/twice yearly submit family names to pastor to confirm regular attendance
 - Regular encouragement from Spiritual Life Director's office re: attendance
 - Encourage Bible teachers to make regular checkups with students across the board about church attendance, look for patterns
 - Provide periodic articles in online communication re: the importance of the three legged stool approach: Church, Home, School
 - If a family is not feeling cared for, encourage Pastor to reach out
 - Network with families who have rapport for 1:1 contact
- VI. Written Reports
 1. Superintendent Report
 - a. Positions to be filled/posted
 - Internal/External Marketing Director
 - Lower School Principal
 - Academic Director/Academic Advisor
 - Maintenance Director
 - EdChoice Liaison & Powder Room Coordinator
 - Varsity Volleyball Coach
 2. Education Committee – Professional development continues; curriculum updates; nearing completion for discussion on book Classical Christian Education.
 3. In December, the BOD approved funds for roof repairs.

4. Finance Committee – D. Munn requested approval for up to \$15,000 for expansion tank for boiler; Motion to approve, J Harbal; 2nd, T. Strayer
5. 2017-18 Tuition and fee Schedules discussed; Motion to approve suggested increase, J. Harbal; 2nd, J. Jones; Motion passed.

VII. New Business

1. Motion to go to Executive Session, J. Jones; 2nd, S. Johnston.
2. Strategic Board Assessment completed by BOD; submitted to S. Gibson.

VIII. Old Business

1. ISM Stability Markers handout discussed; J. Harbal charged with forming a committee to identify what an ideal board profile should be.

Action Items

- BOD to read and discuss chapter on Boardsmanship in book Classical Christian Education at February meeting.
- T. Strayer to meet with S. Gibson for Facilities Master Plan development.
- J. Harbal to form committee – Board Profile.

Submitted by L. Kujawski