



TOLEDO CHRISTIAN SCHOOLS, INC.

TITLE: JOB DESCRIPTION
HEAD VARSITY VOLLEYBALL COACH

CATEGORY: Seasonal Employee - Stipend

PURPOSE: The head varsity volleyball coach is responsible for coaching and providing direction to student athletes so that they might achieve a high level of skill as well as an appreciation for discipline, sportsmanship, and teamwork in a Christian environment.

SUPERVISOR: Director of Athletics

FUNCTIONS AND RESPONSIBILITIES:

- Follows and maintains knowledge of all School policies and procedures.
- Instructs and demonstrates skill sets and techniques necessary for individual and team achievement in the sport.
- Enforces discipline policies and emphasizes sportsmanship and healthy lifestyles.
- Plans and sets-up activities, practices, and summer workouts.
- Maintains a safe Christian environment for student athletes at all times.
- Develops appropriate training programs and practice schedules in season and off-season.
- Supervises students in locker rooms at home and away games, and ensures appropriate behavior.
- Ensures that proper cleaning, storage, and maintenance of all athletic equipment and uniforms and updated inventories are adhered to.
- Coordinates transportation for athletic participants.
- Makes recommendations regarding the purchase of uniforms, equipment, and supplies.
- Works with the athletic director in preparing practice and game schedules.
- Maintains necessary records and completes required paperwork in a specified time and manner.
- Ensures that proper form(s) (insurance, attendance, medical) are obtained and current.
- Ensures that all student athletes are eligible, insured, and have paid fees.
- Ensures that appropriate rules and regulations regarding the conduct of athletic activities and athletes are followed.
- Ensures that medical and safety requirements are adhered to.
- Interacts thoughtfully and courteously with students, staff, parents, and officials, and resolves conflict in a professional manner.
- Appropriately maintains and secures confidential records and inquiries.
- Professionally represents the school in interactions with parents, community, staff, and students.
- Maintains appropriate certifications and training hours as required.
- Attends work regularly and is punctual.
- Works with lower levels to develop and maintain a solid program.

QUALIFICATIONS:

- Give evidence of being born-again through the redemptive grace of Jesus Christ.
- Demonstrate a mature and godly Christian worldview and lifestyle.
- Agree with school's Statement of Faith and Mission.
- Attend church regularly.