



## **TOLEDO CHRISTIAN SCHOOLS, INC.**

### **TITLE:           JOB DESCRIPTION -                       CHOIR DIRECTOR (Faculty/Part Time)**

#### **Purpose**

Direct and manage the overall program of choir music for Grades 6-12. Provide students with an opportunity to participate in extracurricular choir activities and ensure compliance with all state, AdvancED, ACSI, and school requirements. Plan activities to achieve local, region, state, and national recognition.

#### **Essential Job Functions**

- Plans and delivers appropriate curriculum content to students.
- Assesses students' learning on an ongoing basis and alters instruction to meet group/individual needs.
- Promotes and recruits elementary and junior high school choir students.
- Uses the curriculum to plan daily instructional activities.
- Maintains order within the classroom setting in accordance with school guidelines regarding student behavior management.
- Supervises students in non-classroom time (before school, after school, student activities, and fire drills) as assigned.
- Collaborates with other faculty in planning and delivering instruction to students.
- Communicates regularly with parents.
- Ensures compliance with existing applicable federal and state statutes and local policies, regulations and guidelines related to private Christian schools.
- Demonstrates commitment to improving professional competence.
- Performs other duties as established by the administration.

#### **Qualifications**

- Give evidence of being born-again through the redemptive grace of Jesus Christ.
- Demonstrate a mature and godly Christian worldview and lifestyle.
- Agree to comply with the school's Mission, Statement of Faith, and Code of Conduct.
- Attend church regularly.
- Bachelor's degree in vocal music or related area from an accredited college or university.
- Working knowledge of the concepts, principles, and methodologies of instruction.
- Working knowledge of academic curriculum for assigned classes.
- Demonstrated ability to develop instructional goals to design and deliver instruction and to assess students' learning.
- Demonstrated ability to communicate with others effectively, both orally and in writing.
- Demonstrated ability in decision making, problem analysis, conflict resolution, interpersonal relationships and planning.
- Demonstrated ability to instruct students in the developmental and technical aspects of music; to evaluate and assess music ability in students and to direct, schedule, and coordinate music activities in the school community.